

How To Get A Motor Vehicle Report (MVR)

In person

A Georgia Motor Vehicle Report may be purchased in person at the Department of Motor Vehicle Safety, 2206 Eastview Parkway, Conyers or **at your local full service license facility**. Proper identification will be required. If obtaining a motor vehicle record other than your own, the following is required:

- A notarized authorization form from the licensee naming the person authorized to receive record.
- The full name, date of birth and Georgia driver's license number of the licensee.
- The person receiving the report for another individual must also show proper identification.

The hours of operation at 2206 East View Parkway are Tuesday -Saturday 9:00 AM to 5:00 PM excluding holidays. Contact your local full service license facility for their hours and locations. The cost is as follows: 7 year record is \$7.00. **No personal checks will be accepted.**

Via Mail

You can obtain an MVR by submitting a notarized letter requesting a 7-year MVR, and include the following:

- Your full name as it appears on your driver's license.
- Driver's license number
- Date of birth
- Complete mailing address
- Self addressed, stamped envelope

Requests may be mailed to: Georgia Department of Motor Vehicle Safety, MVR Unit, Post Office Box 80447, Conyers, Georgia 30013. Requests made through the mail must have the licensee's signature notarized. When requesting a 7-year MVR, please include a \$7.00 money order or cashier's check made payable to the Department of Motor Vehicle Safety. **No personal checks will be accepted.**